



# CITY OF MIRAMAR

## New Account Application & Utility Guarantee of Payment Deposit

2300 CIVIC CENTER PLACE  
MIRAMAR, FL 33025  
(954) 602-3028

### OFFICE USE ONLY

DATE REC'D: \_\_\_\_\_

ACCT NO: \_\_\_\_\_ CID \_\_\_\_\_

Customer Name: \_\_\_\_\_

Service Address: \_\_\_\_\_ Miramar, FL \_\_\_\_\_

Customer Home Phone # \_\_\_\_\_ Work Phone# \_\_\_\_\_ Cellular# \_\_\_\_\_

Driver License #: \_\_\_\_\_ (PLEASE ATTACH COPY)

E-mail address: \_\_\_\_\_

If Property Owner: Date property closed (please attached executed settlement statement or recorded deed): \_\_\_\_\_  
*Executed Settlement statement\Closing Disclosure must be signed by two parties i.e. buyer and seller or buyer and agent*

If Renter: Lease commencement date (please attached executed lease agreement): \_\_\_\_\_  
*Executed Lease agreement must be signed by owner of record or Agent (If agent, a Power of Attorney or a management agreement with authorization to execute leases must be on file with the Utility Billing Department)*

### DOCUMENTS WITH E-SIGNATURES

We are unable to verify documents that are electronically signed. If you are using documents with this form of signature you MUST provide proof that the signature is valid. Proof can be in the form of a signed note\letter and a copy of the signer's driver's license.

**Business Customers:** Pursuant to the City's Code of Ordinance Section 11-27 "No person shall engage in or manage any such business, profession or occupation until after having obtained a business tax receipt". Therefore, it is the Utility Billing policy to obtain a copy of your business tax license along with this application and any other pertinent documents.

**ALL UTILITY BILLS WILL BE MAILED TO THE SERVICE ADDRESS SPECIFIED ABOVE, TO THE ATTENTION OF THE CUSTOMER NAME SHOWN, UNLESS INDICATED OTHERWISE HERE:**

IN CARE OF: \_\_\_\_\_  
Last First M.I.

(OR) COMPANY NAME (IF APPLICABLE) \_\_\_\_\_

MAILING ADDRESS (IF DIFFERENT THAN ABOVE): \_\_\_\_\_  
Street Address Apt/Suite City State Zip Code

To Guarantee the payment of any and all indebtedness for water and sewer service and usage or otherwise, which may be or may become due to the City of Miramar for water and sewer service and usage or otherwise premises located at \_\_\_\_\_ Miramar, Florida.

This deposit is made with the express understanding and agreement that all or any part thereof may be applied by the City of Miramar at any time in satisfaction of said guarantee; and that the City of Miramar may use said deposit as fully as if it were the absolute owner thereof. Upon discontinuance of service covered by this deposit and the presentation of this receipt together with proper identification, the City of Miramar agrees to refund to the person lawfully entitled thereto said deposit, less any amount then due the City of Miramar for water and sewer service and usage or otherwise.

This deposit shall in no way be construed to preclude the City of Miramar from discontinuing any and all water service to the premises herein described in the event of default in payment of any indebtedness for water and sewer service to said premises, regardless of whether or not the amount of this deposit is sufficient to cover the amount of such indebtedness.

**THIS DEPOSIT IS NOT NEGOTIABLE OR TRANSFERABLE AND IS REDEEMABLE ONLY TO THE PERSON WHOSE SIGNATURE APPEARS HEREON.**

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Signer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Required Utility Deposit

### Residential and Commercial Customers

RESIDENTIAL CUSTOMERS			
Single Family		Multi Family	
TENANT	\$165.00	TENANT	N/A
OWNER	\$125.00	OWNER	\$125.00 (per unit)

TEMP METER DEPOSIT	
Size	**Deposit
5/8"	\$425.00
1"	\$600.00
1 1/2"	\$700.00
2"	\$1,000.00

COMMERCIAL CUSTOMERS	
Permanent Meter Size	Water Deposit
5/8"	125.00
1"	\$192.50
1 1/2"	\$475.00
2"	\$660.00
3"	\$1,100.00
4" and greater	Determine by the Director of Utilities
Temporary Meter Size	Water Deposit
5/8"	\$425.00
1"	\$600.00
1 1/2"	\$700.00
2"	\$1,000.00
3" and greater	Determine by the Director of Utilities

All temporary/hydrant meters **MUST** be presented to meter department for inspection every (3) three months. If the meter is lost and City staff was unable to obtain a read, the account will be billed a flat usage of 50,000 gallons (\$199.50) monthly in addition to the base fees. Customers who report a lost or stolen meter will forfeit their entire deposit. Responsible party must possess a backflow device with a valid inspection ticket and a hydrant wrench at the time of meter pick-up or the meter will **NOT** be issued. Reads must be reported monthly via email or by fax to [wbcustomerservice@miramarfl.gov](mailto:wbcustomerservice@miramarfl.gov) or 954.602.3650. An administrative fee of \$50.00 will be assessed if the read is not reported by the 15<sup>th</sup> of the month. **Please initial here that you have read and understood the above information and agree to the policy as listed for Temporary (Hydrant) Meter(s): \_\_\_\_\_.**

**As per ordinance Sec. 21-224, "Monthly services charges applicable irrespective of service usage". All utility accounts shall be billed for minimum monthly charges. These charges are for operation and maintenance of the system and therefore, shall be billed to all accounts regardless of whether the premises are occupied or vacant.**

**Please read and sign below:** I understand that payments are due by the date specified on the bill, and that the City assesses a late payment penalty on any past due portion of the bill. Failure to pay will result in my service being disconnected and my account being assessed a service disconnect fee. I hereby certify that I have read and agree to the information this page and on the reverse side of this form regarding customer deposits. I understand that it takes about four weeks after final charges are posted for deposit refund checks to be processed and mailed. I am responsible for providing a forwarding address to the City.

I understand that pursuant to Section 21-28 of the City's Code of Ordinances, Tampering with meters, unauthorized connections prohibited. (a) The tampering with any water meter within the city by any means whatsoever, the unauthorized turning on of a meter after it has been turned off by city staff, the unauthorized connecting to the city's water distribution system, and the altering of any water meter and defacing of any water meter are hereby prohibited. (b) Any person who violates any terms or provisions or parts of this section, shall be subject to tampering fees, as set and amended by resolution of the city commission.

I understand that I am required to keep physical access to the water meter located on my premises free and clear of debris and other obstacles so the City can access the meter. I further understand that if I do not provide such access to the City, I can be subject to Code Enforcement citation and Special Hearing procedure. The City shall not be held liable for damage to the property as long as the City makes a reasonable effort to minimize such damage. Any reasonable expense incurred by the City in securing access to its water meter shall be the responsibility of the property owner and, if not paid, shall constitute a lien on the property.

**I understand that there is a \$25.00 (nonrefundable) administration fee and I am required to pay this fee upon new account setup.**

**I further understand a \$25 account termination fee will be charged on my final bill.**

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Co-Signer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_